Dear Members of HKUST,

To continue efforts to maintain our campus free of the Covid-19 outbreak, the University has decided that special work arrangements for University operations will remain in place for another week.

**Extension of work from home arrangement until March 8, 2020**

The working arrangements for staff remain as last communicated on 20\textsuperscript{th} February. Staff should note that all department heads/directors have been asked to make arrangements to ensure the continuity of University business and this might mean that more staff members will be asked to return to the office, possibly on a rota basis. As staff progressively return to work, department heads/directors should work with HSEO to plan the necessary preventive measures to ensure safety.

**Restricted opening of sports facilities**

Indoor sports facilities will remain closed until further notice. Following a review of the partial reopening of outdoor sports facilities, further changes are necessary. First, for hygiene reasons, the changing rooms in Fok Ying Tung Sports Center will be closed with immediate effect. Second, the University is concerned about the public health risk from contact sports such as basketball and soccer. Therefore the use of University facilities for contact sports will be restricted to groups of typically 3 or less people, with no bodily contact. DSTO staff will monitor the use of outdoor sports facilities and will use discretion to intervene if any activity is considered a risk to public health.

**Restricted opening of other campus facilities**

The Library will continue to operate a reduced service as previously announced. We will progressively reopen retail and catering facilities in line with demand. Please look out for updates from CSO.

**Travel Restrictions**

In line with the Government’s travel advice, the University has suspended all travel to Korea and advice has been given to staff and students who have been in Korea in the last 14 days. More generally, the situation in some countries is changing rapidly and we urge everyone to closely monitor the development of Covid-19 around the world and be mindful of the health risks when planning any trips.

We are grateful for your continued understanding and cooperation during these difficult times.

Thank you.

Lionel Ni, Provost
Mark Hodgson, Vice-President for Administration and Business